



Brought to you by Joanne Banko

www.letsgo sew.com



Would you like a handy little organizer to take with you when shopping for sewing supplies? Use it to hold business cards, swatches, or coupons. Use the notepad to make sketches or write out your shopping list as you plan your project. Tuck this in your pocket or purse and you won't miss a stitch when you go shopping!

Embroidery Supplies

- Embroidery machine with 6" X 10" or larger hoop size
- Medium weight tear-away stabilizer to fit hoop
- Embroidery threads in any colors you choose
- Small, sharp curved tip scissors for trimming appliqués
- Download the following free designs and transfer to your machine:
 - Planner outside: File name - **JBankoMini Project Planner_Outside**
 - Planner Inside: File name - **JBankoMini_Project Planner_Inside**
 - Planner final rounded rectangle: File name - **JBanko_Mini Project Planner_FinalOutline**

Materials and Additional Supplies

- **Fabric A:** One piece of novelty print cotton fabric for outside of planner: Cut fabric to fit hoop size. Cut a piece of thin fusible fleece to match fabric and fuse to wrong side.
- **Fabric B:** One piece of coordinating fabric for inside of planner. Cut fabric to fit hoop size, matching Fabric A. Fuse lightweight interfacing to the wrong side for additional firmness. Cut a matching size piece of lightweight tear-away stabilizer.
- **Fabric C:** One small piece of solid cotton 4" X 5" for appliqué. Fuse a piece of fleece or interfacing to the wrong side.
- Two 10" pieces of ¼" wide ribbon for closure.
- One piece of medium weight (12 gauge) clear vinyl measuring 4" wide X 3" high for inside pocket.
- Elastic for pen/pencil holder, one piece measuring 1-inch wide X 2-inches long.
- Blank note pad measuring 3" X 5".

Fabric Notes: If your fabric has a one-way design be sure that the pattern runs parallel to the long edge of your hoop. Fabric featured in this project is "Cute As A Button" by Delphine Cubitt from Henry Glass & Co., www.henryglassfabrics.net. While it's not likely that you'll find this currently, this company features a line-up of sewing print fabrics on a regular basis. Check with your local quilt shop for their current selection

There are just a few simple steps to make this In-The-Hoop Mini Project Planner.

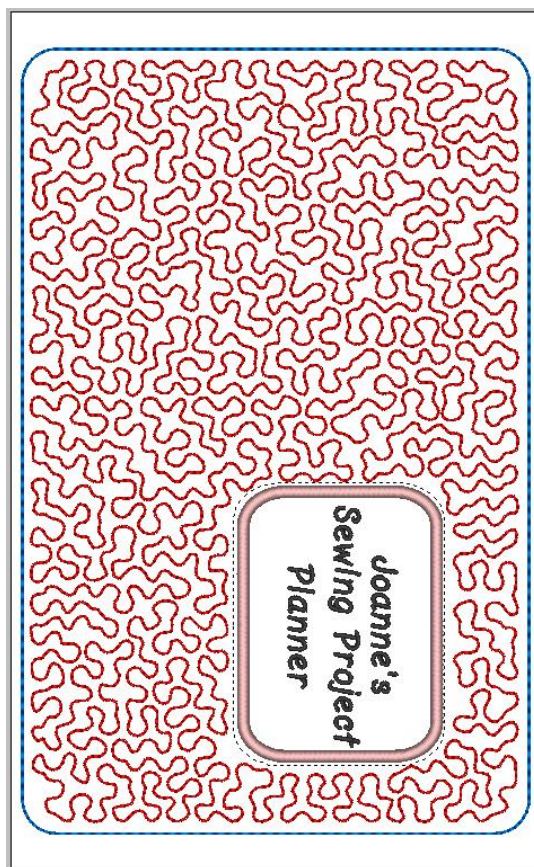
- Embroider the outside of the planner and the inside of the planner in two separate hoopings.
- Layer one on top of the other with right sides together.
- Finish with the final outline to stitch the two pieces together.

Are you ready? Let's go sew!

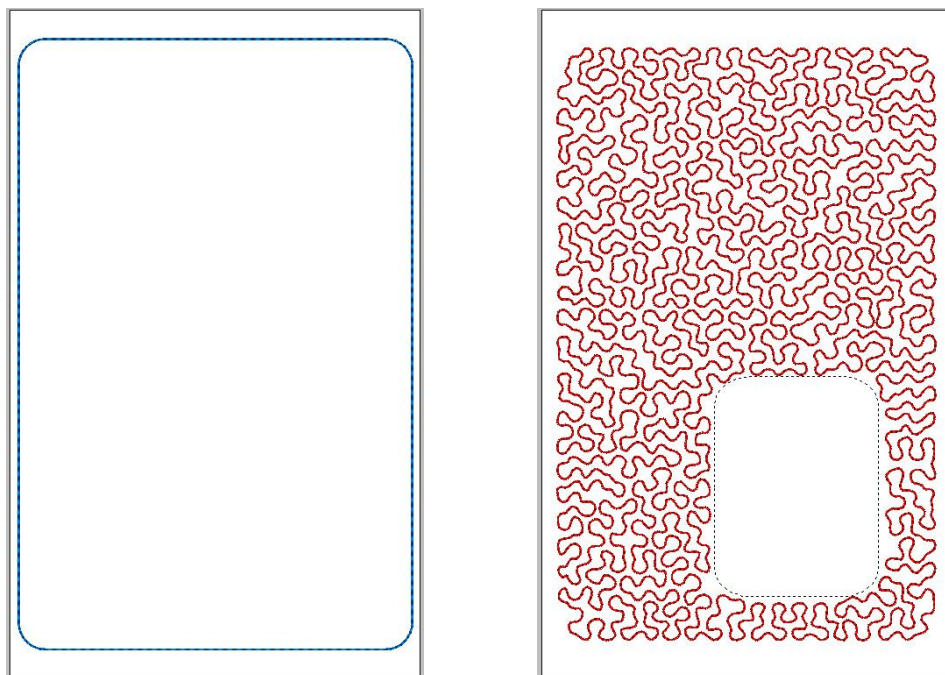
Step 1. Prepare outside of planner

Hoop **Fabric A** with right side of fabric facing up, making sure the print is straight in the hoop. If your print has a one-way design, make sure the top of the design faces to the right to coordinate with placement of added lettering or motif. Retrieve Stitch file titled **JBankoMini Project Planner_Outside**.

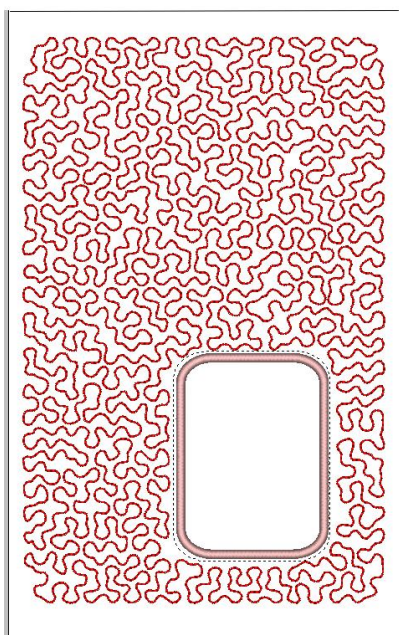
Create a combination design, personalizing your planner by adding lettering, a monogram, or a motif, rotating and moving it to fit inside rectangular area of appliqué frame shape.



Proceed to embroidery screen and embroider outside outline and then the stipple design.



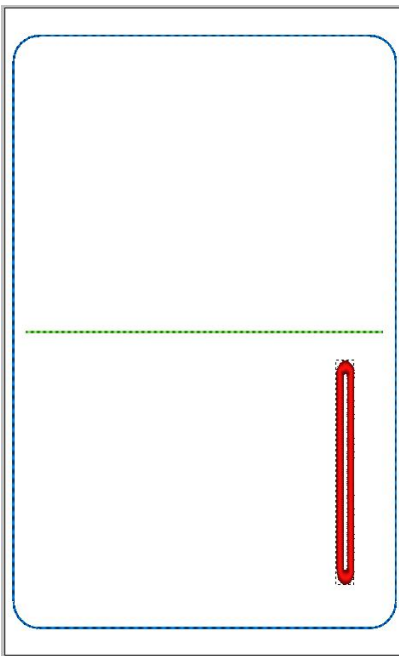
The next three steps in the design are for the appliqué. The first step is the outline for the appliqué material. This shows where you will need to place appliqué **Fabric C**. Place the small fabric rectangle over the outline and stitch the next step, the appliqué position. Now you will need to trim close to the outer stitching line of the appliqué, using the curved tip scissors for trimming. Complete the front piece by stitching your personalized lettering within the appliquéd rectangle.



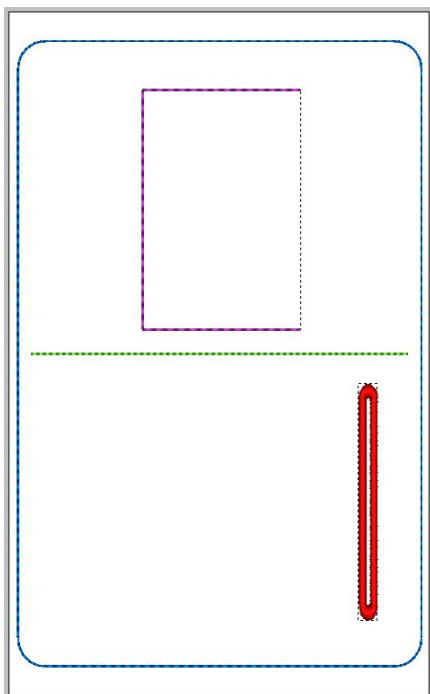
Remove fabric from hoop, leave untrimmed, and set aside temporarily.

Step 2. Prepare inside of planner

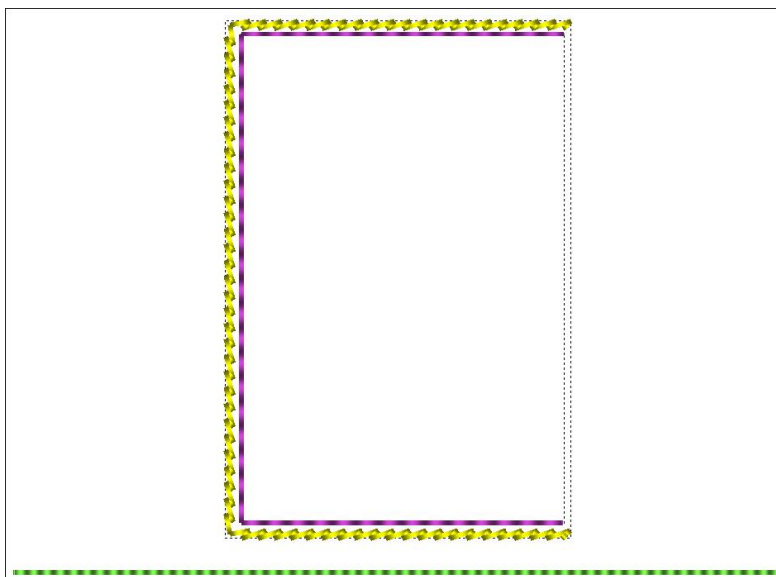
Layer **Fabric B** with tear-away. Hoop with right side facing up, with fabric in the approximate center of the hoop and carefully placed so any dominant print is not skewed. Retrieve stitch file **JBankoMini_Project Planner_Inside**. Embroider the outside outline, the center dividing line, and then the buttonhole.



Embroider the placement line for the clear pocket. Lightly tape upper edge of vinyl pocket in place, centering it over the outline making sure it covers the outline completely.



Stitch tack down stitch for vinyl pocket. Carefully trim any excess vinyl if necessary.

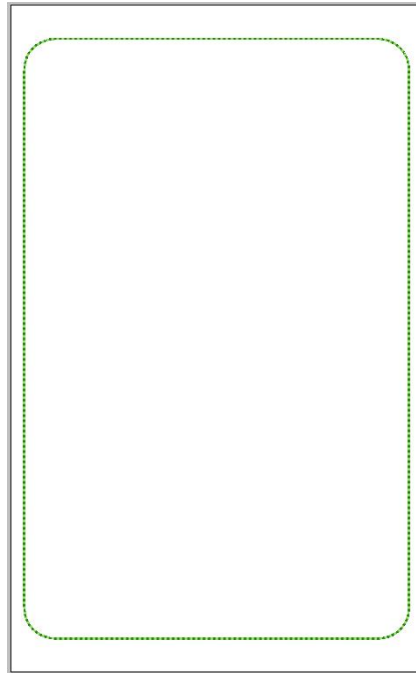


Step 3. Finish planner

Tape ribbon pieces at the center of the top and bottom edge, with the raw ends of ribbon extending 1/2-inch beyond the outline. In addition, tape ribbon to center of planner to keep it from shifting. Layer outside planner piece over inside piece with right sides together, lining up the two pieces with the outer stitching line matching up, and having the appliqué at the top edge of the hoop. Note that the top of the appliqué piece faces the top of the vinyl pocket. Use a few long pins or clips to secure layers along loose edges.



Retrieve stitch file **JBanko_Mini Project Planner_FinalOutline**. Note that this design is slightly smaller than previously stitched outlines. Stitch this final step to sew planner pieces together.



Gently remove tear-away. Separate layers by pulling them apart and carefully open buttonhole with a sharp seam ripper. Trim seam outside the final outline, leaving a scant 1/4-inch seam. Clip corners to trim bulk.



Turn right side out through buttonhole opening. Gently push out the edges. Press planner taking care that you do not iron directly over the plastic pocket. Fold elastic in half, position close to top edge and zig zag in place along center line.



Insert cardboard backing of note pad into buttonhole slot and put a pen or pencil through the elastic loop. Fill pocket with swatches or use it as a business card holder.



You are finished! Enjoy!